

William, Earl of Dartmouth MEP South West

January - June 2013

1. Parliamentary Assistance Allowance

This allowance is for payment to Employees, Self Employed Service Providers and Accredited Assistants who support the work of the MEP. Any part of this allowance not used remains in the EU budget.

Contracts for all are lodged for approval with the Parliament and held by them. The Parliament makes the payment for employees to the Paying Agent, who deduct income tax and national insurance before making the net payment to the employee. Self employed service providers have to provide invoices for approval firstly by the Paying Agent and then the Parliament, who makes the payment directly to them. Any staff based in Brussels are known as accredited assistants and are paid direct by the Parliament. At no time in any of these cases does any money go into the MEPs bank account.

Position	Full or Part time	Where based
MEP's Political Office Manager	Full Time	UK
MEP's Personal Assistant and Researcher	Full Time	Brussels
MEP's Constituency Manager	Part Time	UK
MEP's Media Advisor	Part Time	UK
MEP's Researcher	Part Time	UK
MEP's Local Assistant	Part Time	UK

Family Members paid - None

Name of Paying Agent

Menzies LLP, Chartered Accountants

2. General Expenditure Allowance

This allowance covers the cost of carrying out the duties of an MEP not covered by other allowances, including running an office and associated expenditure. All costs incurred meet the published Parliamentary rules.

	£££
Office management and running costs	3,258
Office equipment	4,762
Communication costs	3628
Stationery , periodicals, subscriptions	3,314
Travel and related costs	1,830
Representation, meetings and briefings	668
	17,460

3. Travel to and from Parliament (Brussels and Strasbourg)

Number of return journeys	17
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4. Daily Subsistence Allowance

A fixed allowance is paid for days attended at the parliament to cover the cost of hotels, meals and any other incidental costs

Number of days	58
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